WEDDING RECEPTION WORKSHEET

Please complete this form and return it **no later than** 2 weeks prior to your wedding date. As each reception is different, this will help us in our preparation for your Special Day. If you have any questions feel free to call. **Please Print.**

Bride & Groom’s Names: ____________________________ Phone: ____________________________

Wedding Date: ____________________________ Wedding Time: _____________ Reception Start Time: ____________________________

Ceremony Location: ____________________________ Reception Location: ____________________________ Phone: ____________________________

If above are the same, will *DJ Connection* be providing music for the Wedding Ceremony also? **Yes:** ☐ **No:** ☐

Age of Bride: _____ Groom: _____ # of Guests: _____ Name of Contact Person @ Facility: ____________________________

Photographer: ____________________________ Videographer: ____________________________

*When* would you prefer us to initiate your first dance?

(Example: Immediately Upon Arrival, After Eating, After Cake Cutting, etc)

1st Dance: *(This dance is usually reserved for the Bride & Groom.)*

Song: ____________________________ Artist: ____________________________

2nd Dance: *(This Dance is usually reserved for the Bride & her Father.)*

Song: ____________________________ Artist: ____________________________

(Optional) Will the Groom dance with his Mother? _______ If so, will they dance to the same song as the Bride & her Father, or a separate Dance & Song? ____________________________

3rd / 4th Dance: *(This Dance is usually reserved for Wedding Party and/or Family & Friends.)*

Song: ____________________________ Artist: ____________________________

Which of the following Formalities / Traditions will you observe? **Blessing / Grace:** ____________________________ **Who will invoke the Blessing?** ____________________________

Toast(s): ____________________________ **Who will deliver the toast(s)?** Best man, Maid of Honor, Father of Bride / Groom, Etc. Please list all that apply.

What will be provided to your guests for the Toasts, Champagne or an alternate beverage? ____________________________

Cake Cutting: _________ Bouquet Toss: _________ Garter Toss: _________ Money / Dollar Dance: _________

Will the Gentleman that catches the Garter place it back on the leg of the Lady that Catches the Bouquet? **Yes:** ☐ **No:** ☐ **To be Decided at Reception:** ☐ *(This is a popular tradition and is usually requested by your guests.)*

*(Note: If the above applies, we strongly recommend that you do not allow younger children to participate in the Garter & Bouquet Toss.)*

Continued on Back
Will the Wedding Party be Introduced? ______ If so, please complete the following list. If not, please complete the lines marked with an asterisk (*) for our reference. (Standard introduction order, may be changed if necessary).

Flower Girl: ___________________________ Ring Bearer: ___________________________

* Parents of the Bride: ___________________________

* Parents of the Groom: ___________________________

Ushers / Others: ___________________________ Ushers / Others: ___________________________

Bridesmaid: ___________________________ Groomsman: ___________________________

Bridesmaid: ___________________________ Groomsman: ___________________________

Bridesmaid: ___________________________ Groomsman: ___________________________

Bridesmaid: ___________________________ Groomsman: ___________________________

Bridesmaid: ___________________________ Groomsman: ___________________________

* Maid / Matron of Honor: ___________________________ * Best Man: ___________________________

* Bride & Groom: ___________________________

(Please tell us how you would like to be introduced, i.e., Mr. & Mrs., Dr. & Mrs., Captain & Mrs., John & Jane Smith, Etc.)

Types of Music Preferred: (Please check all that apply to your reception and note any types that you do not want.)

____ Alternative  ______ Current / Top 40  ______ Line Dance Music  ______ Soft / Mingle

____ Beach Music  ______ Disco / 70’s  ______ Oldies / 50’s & 60’s  ______ Swing / Jitterbug

____ Big Band  ______ Hip Hop / Dance  ______ Retro / 80’s  ______ Variety / Mixture

____ Country  ______ Jazz  ______ Rock -N - Roll  ______ Other: ___________________________

Please note that we will normally play a wide variety of music (usually 50’s thru Present Day), including group participation songs, to appeal to all of your guest’s musical tastes and to encourage guest participation. As a general rule, we will make every effort to play the types of music you desire and refrain from the types you don’t, however, please remember, if you choose to allow invited guests to make requests, you may be subjected to some music you do not like. Do you want us to accept requests from your guests? Yes: ☐ No: ☐

Request List (Specific Songs or artists) Attach separate sheet if necessary: ___________________________

_________________________

_________________________

_________________________

_________________________

Specific “Do Not Play” List: ___________________________

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Approximate time will the Bride & Groom will be Leaving? ______ Will you be changing Clothes before Leaving? ______ Will you be leaving via Limousine or Personal Vehicle? ______________________ If by Limo, What time Should the Limo Arrive? ______ Will you have Bubbles, Birdseed, Sparklers, etc., for your leaving? ______________________

What song would you like played for your “Last Dance Song” before leaving? ______________________

Other Activities or Comments: ___________________________

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